

# Green Tech High Charter School

## Board Meeting Minutes

Thursday, April 6, 2023

**Present:** Matthew Toporowski, Board Chair, Dona Bulluck, Isaiah James, Barry D. Walston, Marie Allen-Campbell, Sierra Sangetti-Daniels

**GTH Staff:** Dr. Teresa Haig Nicol, Brian Rodriguez, Tanya Ford, Kelly Sweeney, Dr. Kimberly Davis

**Guests:** None

The meeting was called to order at 5:44 pm, by the Board Chair, Matthew Toporowski.

Public Comment: None

### Motion

Barry Walston moved that the board minutes of March 9, 2023 be approved. The motion was seconded by Isaiah James. The motion was carried unanimously.

Finance Report -was reviewed by the Board (attachment on file)

Kelly Sweeney informed the Board that:

- Monday, April 17, 2023 the auditors from the Comptroller's Office will be here. We will be setting them up in the Conference Room.
- We have received \$25,000 Lunch Receivables from Child Nutrition thus far.
- Our final Workers Comp for 2022-2023 payment was made today.
- Ms. Sweeney walked us through the financials. June 1<sup>st</sup> is our next district billing.
- Isaiah James asked Ms. Sweeney what happens if we do not receive our district payments. Ms. Sweeney replied that if the payments are not received in a timely fashion, we will take steps through State Education to intercept the funds by completing the forms to do so.

Principal's Report-was reviewed by the Board (attachment on file)

Dr. Haig informed the Board:

- The Varsity Basketball Team won the State Championship for Division 2.
- Our Middle School Students won the championship for the P.O.W. Athletic League for Basketball.
- During this season we have increased our Cultural Walk Through.
- Professional Development Day March, 17, 2023- the Admin Team provided a full day of Stress Management Workshops, this included a Vision Board for short and long term goals personal and professional. "How to Take Care of Your Heart", Yoga activity. The feedback was very positive.
- Quarter 3 Failure rates have decreased compared to last year, for the High School, and remained the same for the Middle School thus far. I have meet with Principal Mclean from Brighter Choice for Boys. We are planning Professional Development dates for our teachers from 4<sup>th</sup> and 5<sup>th</sup> grades to meet with 6<sup>th</sup> -8<sup>th</sup> grades to discuss vertical curriculum alignment. We want to see what the younger grades are learning to see how we can help close the learning gaps.
- We have hired a Special Education Teacher, a Certified High School Spanish Teacher and a Long Term Sub. We also have reassigned duties for the Deans. DJ Jones has moved to the Deans position (formally held by Mr. Hunter) and Octavious Cook has moved to the Family Interventionist Specialist position. The search for a Middle School Science Teacher, In-School Coordinator, and a Long-Term Substitute is ongoing.
- Dona Bulluck said that she and Barry Walston could help spread the word regarding the vacancies to their contacts.

- Isaiah James also would like to offer Math Tutoring to Middle

Office Report: presented and reviewed by the Board (attachment on file).

Data Statistics Report: presented and reviewed by the Board (attachment on file).

Instructional Report: presented and reviewed by the Board (attachment on file).

Middle School Principal Report: presented and reviewed by the Board (attachment on file).

Director of Student Services Report: presented and reviewed by the Board (attachment on file).

Operations Report: - (Verbal)

Brian Rodriguez informed that Board that:

- We have received 2 quotes for the boiler repair and are looking for a 3<sup>rd</sup> quote. We need three quotes for anything over \$5,000.
- We have emailed Charter School Institute for some board trainings and are waiting for a response.

New Business

None

Executive Session

None required

Motion: With no further business to discuss, Isaiah James moved to adjourn the meeting. The motion was seconded by Barry Walston. The motion was carried unanimously.

Adjournment

Our Board Chair, Matthew Toporowski adjourned the meeting at 6:40 pm.

Respectfully Submitted,

By Tanya Ford-Otieno, Board Assistant