



Proofs of Residency Requirements

ALL STUDENTS MUST HAVE: Birth Certificate, Parent ID & 2 Proofs of Residency.
((Schenectady, Lansingburgh & Troy students MUST REGISTER within their district))

ACCEPTABLE DOCUMENTS TO SUBMIT:

- Cell Phone/Telephone Bill **dated within past 30 days**
- Utility Bill (gas/electricity) **dated within the past 30 days**
- Satellite/Cable TV bill or installation receipt **dated within the past 30 days**
- Furniture Rental Statement **dated within the past 30 days**
- Auto Insurance ID card
- Original Lease Agreement from an Apartment Complex or Real Estate Company (NO private rentals/landlords)
- Payroll Check issued **within past two weeks**
- Social Security Statements **dated within the past 30 days**
- DSS Documentation **dated within the past 30 days**

Schenectady Registration - Schenectady students must fill out a Registration form in addition to submitting proofs. <http://www.schenectady.k12.ny.us/CentralRegistration.htm>

Lansingburgh Registration - Lansingburgh students must register at District Offices located at 576 Fifth Ave. Troy, NY 12182 (Phone: 233-6850)

Troy Registration - All students must register within the Troy City School District located at School 12: 475 First Street. Troy, NY 12180. (Phone: 518-328-5052)

- Utility bill (National Grid)
- Lease or Rental Agreement
- Notarized letter or form from landlord
- Mortgage Statement